



Blockley Parish Council

Minutes - Thursday 16th July 2020 7.00pm, REMOTE.

Present: Cllrs – Paul Baines, Thomas Bradley (Chair), Jon Bryan (Vice-Chair), Ben Cowles, Simon Dunscombe, Charlotte Goldring, Jenny Lidsey and Eleanor Thorneycroft
Lynden Stowe (County Councillor)
The Clerk/RFO: Sarah Longbottom
2 members of the public

Apologies for absence from Councillor Sue Jepson (District Councillor)

1. Items for any other business: None

2. Declarations of Interest and Dispensations for items on the agenda
Three members of the St Georges Hall management committee: TB, SD, JL.
A parent of Blockley Primary School: ET.

3. Public Participation
Two members of the public both interested in the parish council and agenda items, one is the Chair of Blockley Friends Of School Association (FOS) whose grant application was being discussed at item 9.3.

4. Election of co-opted members with voting rights
Mrs Charlotte Goldring (Aston Magna) presented to the council, her election as a co-opted member was proposed by TB, seconded by JL and Charlotte Goldring was unanimously elected to Blockley Parish Council.
It was agreed that as the meeting was being held remotely, the Declaration of Acceptance of Office and the Register of Interests would be signed the following day by CG.

5. RESOLVED. Approval of the minutes of the Annual Parish Council Meeting of 18th June 2020. The minutes were unanimously agreed to be an accurate record of the meeting. To be signed by the Chair outside of the remote meeting.

6. Matters Arising/actions:

Item	Action (responsibility) from 18th June 2020	Status
21.05.20.8.1	BC to research the new CDC planning meeting procedures	Complete
21.05.20.11.1	TB/Clerk to review the freehold of the land of St Georges Hall and The Heritage Centre/Jubilee Hall and the insurance required	Ongoing
21.05.20.17.1	TB/SD are to discuss a community project with local societies and report back to council in June	Item 11.4
21.05.20.17.2	Bunting for VJ Day is to be sourced by the clerk	Complete
18.06.20.10.1	RFO/SD to research other banking providers	Finance report
18.06.20.11.2	ET/Clerk Wydelands play area to have a roped safety barrier	Complete
18.06.20.11.3	ET/Clerk seeding and extra 'do not use' signage to be implemented at Wydelands play area	Complete
18.06.20.12.1	PB, JB, BC and SD created a working group to action bench replacements/restoration	Item 11.3
18.06.20.12.2	Clerk, enquiries to be made with a contractor to fit and restore the parish phone-boxes	Complete

7. County and District Councillors' reports

Lynden Stowe Gloucestershire County Councillor reported:

- There are no Covid-19 patients in the counties Intensive Care Unit beds. PPE stocks are high in hospitals and institutions. The mobile testing unit is in Stowe for anyone showing symptoms.
- Services at GCC are getting back on track. Highways are operational and re-prioritising workloads; the supply chain has not totally resumed yet. The library in Moreton in Marsh has reopened, other libraries are opening in August. A budget has been allocated for new books.
- LS encouraged BPC to apply for further grants as he had not endorsed one this year.
- GCC planning agents are requesting additional information from Northcot Brickworks ahead of the planning meeting in September.
- Clarity was given over Highway's responsibility for drains, gullies, potholes, and pavements. Reporting of issues is to be sent to Highways in the first instance, if BPC do not receive a response, LS will follow up the issue upon request from BPC.

8. Planning: Cllr Cowles

20/01886/FUL - Barnbrook School Lane Blockley: BPC to submit a comment requesting construction management plan to be a condition of permission granted

20/02056/FUL - The Cottage Station Road Blockley: BPC to submit a comment requesting construction management plan to be a condition of permission granted

20/02228/FUL - Lower Farm House Lower Street Blockley: CDC to decide

20/02030/FUL - Barton Cottage Station Road Blockley: CDC to decide

20/02339/TCO - Paxford House Paxford: Tree officer to decide

20/01974/FUL - Rock Cottage High Street Blockley: CDC to decide

RESOLVED to submit the above planning comments, proposed BC, seconded JB, unanimous.

9. Finance: – Cllr Dunscombe

9.1 Finance Report for 15th June 2020 – 13th July 2020 detailing all accounts held by the council and the end of year closing balances was circulated prior to the meeting

9.2 RESOLVED to approve expenditure from 15th June 2020 – 13th July 2020 proposed SD, seconded TB, unanimous

9.3 Grant applications for consideration:

St Georges Hall – £188.15 for painting of the loos and entrance. It was agreed that the hall was a community asset to be invested in. The councillors expressed an 'interest' TB, SD and JL so abstained from the vote. Proposed BC, seconded PB, RESOLVED to award £188.15 to St Georges Hall by majority vote.

Blockley Friends of School (FOS) - £3,500 for the creation of a covered outdoor learning space. Councillors heard that due to the restrictions imposed during the Covid-19 outbreak, fundraising opportunities had been significantly affected and that the restoration of the woodland area was now top priority to improve the opportunities of children from the parish attending the parish school.

After consideration of Section 137 of the Local Authorities Act, RESOLVED to amend the maximum grant awarding value to £3,500, proposed SD, seconded BC, abstention by TB, agreed by majority.

After discussion RESOLVED to award FOS £3,500, proposed by JB, seconded by SD, agreed by majority, ET abstained due to an interest.

9.4 Banking - new signatories

RESOLVED JB and BC mandated to view account, submit and/or authorise payments, propose SD, seconded PB, abstain TB, approved by majority.

10. Recreation and Leisure: Update from Cllr Thorneycroft

Timlin & Marshall the contractor that completed the play area at Churchill Close will complete the Springfield within the allocated budget and within the next week.

As supply chains are reinstated, the play area refurbishment project is to be reignited. A wider consultation with community members is to be led by ET and CG. ACTION: 16.07.20.10.1

11. Parish improvements:
- 11.1 Rewilding the parish : Cllrs discussed wild flower meadow areas variances with rewilded areas and the aspirations of parishioners. PB is to present a proposal to councillors in September ACTION: 16.07.20.11.1
 - 11.2 TB to review the parking area at Back Ends Common with Little Village Hall and Thomas Fox, Clerk to arrange ACTION: 16.07.20.11.2
 - 11.3 Maintenance Officer’s schedule circulated as requested for consideration of councillors
 - 11.4 Benches – update given from working group, if additional budget is required it will be proposed in September. Maintenance Officer to cut back the growth at the Aston Magna bus-stop bench, sympathetically.
 - 11.5 Community project – update from working group, a fun garden and window competition is being discussed with other local societies with the intention of promoting the event in August.
 - 11.6 RESOLVED to appoint Chris Derrick at £500 to restore the Paxford phone-box, proposed SD, seconded JL, unanimous.

12. Burials: Cllr Bryan
- 12.1 As an alternative to a large expense of managing cemetery trees, a removal and planting of mixed hedging is to be considered. Clerk to obtain quotations for gradual removal of trees and replacement of a mixed hedge to promote wildlife ACTION: 16.07.20.12.1. Once there is a more considered and costed plan the wider community will be contacted.
 - 12.2 In the absence of the metal holders of the cemetery wall’s railing, a quotation is to be obtained for replacement of metal railing and new holders by the Clerk ACTION: 16.07.20.12.2.
 - 12.3 RESOLVED to appoint Thomas Fox to weed and cut back hedges on the cemetery wall at £220, proposed JB, seconded JL, unanimous.
 - 12.4 Quotations to remove growth and repair the stone wall on St Georges Terrace by the Clerk ACTION: 16.07.20.12.3.

13. Youth update – Cllr Lidsey
 CMAS have experienced staffing problems and are no longer able to provide the youth club. As this is a breach of the SLA, it was RESOLVED to immediately stop payments, proposed SD, seconded TB, unanimous
 The Clerk is to arrange a meeting between BPC, Blockley Sports Society and Blockley Utilities Limited who receive the hall hire and MUGA hire costs from BPC to support the Youth club ACTION: 16.07.20.13.1.

14. Health and wellbeing update – Cllr Lidsey
 First aid with defibrillator training will be arranged as soon as it is safe to do so.

15. Clerk’s update and correspondence log: report circulated in advance
- Booking at SGH for September whilst still honouring the Paxford hall booking to enable the best opportunity of social distancing
 - A bespoke group training session has been designed by GAPTC, dates are to be arranged
 - A website audit is being conducted to ensure it complies with new accessibility regulations
 - A risk assessment for re-opening the play areas has been written

16. Any other business: None.

17. Date of next meeting: 17th September 2020 St Georges Hall

The meeting closed at 9:04pm.

Approved by Blockley Parish Council:

Signed.....

Print.....

Date.....

Item	Action (responsibility) from 18th June 2020	Status
21.05.20.11.1	TB/Clerk to review the freehold of the land of St Georges Hall and The Heritage Centre/Jubilee Hall and the insurance required	
16.07.20.10.1	ET/CG to resume play area restoration project and incorporate wider consultees	
16.07.20.11.1	PB to present a proposal to council in September regarding rewilding	
16.07.20.11.2	Clerk/TB to arrange a meeting with Thomas Foxes about Back Ends parking	
16.07.20.12.1.	Clerk to obtain quotations for gradual removal of trees and replacement of a mixed hedge to promote wildlife	
16.07.20.12.2.	Clerk to obtain quote for replacing metal bar on cemetery wall	
16.07.20.12.3	Clerk to obtain quote for repairing wall on St Georges Terrace	
16.07.20.13.1.	Clerk to arrange meeting with Sports Society and Blockley Utilities Ltd	

Appendix A – Transaction report:

Cheque	Accepted date	Gross	Vat	Net	Organisation	Details
FPS200615 R.Mayo	15/06/2020				Mr Raymond Mayo	Salary June
FPS200615 S.Longbott	15/06/2020				Mrs S Longbottom	salary June
FPS200615 GAPTC	15/06/2020	£549.13	£0.00	£549.13	GAPTC	Annual subscription
FPS200615 S.Dunscomb	15/06/2020	£34.78	£0.00	£34.78	Cllr S Dunscombe	Zoom and covid mobile
FPS20061 R.Dunn	15/06/2020	£45.00	£0.00	£45.00	R.A.Dunn	Grounds maintenance Paxford me
DD200618 NEST	18/06/2020	£75.71	£0.00	£75.71	NEST Pension Scheme	Pension
DD200622 Grundon	22/06/2020	£35.26	£5.88	£29.38	Grundon	Cemetery bin
FPS200624 bscul	26/06/2020	£100.00	£16.67	£83.33	Blockley Sports Utilities Ltd	MUGA May
FPS200626 BHS	26/06/2020	£42.00	£0.00	£42.00	Blockley Heritage Society	Hall hire May
FPS200626 HMRC	26/06/2020	£219.35	£0.00	£219.35	HMRC	PAYE/NI
FPS 200626 S.Longbot	26/06/2020	£59.99	£0.00	£59.99	Mircrosoft UK	Microsoft office 365 subscription
FPS200626 R.Mayo	26/06/2020	£76.62	£12.77	£63.85	Dorn Hill Machine Services	Mower parts and repair
FPS200626 T.Fox	26/06/2020	£4,272.00	£712.00	£3,560.00	Thomas Fox Landscaping	Contract April May
DD 200630 Unity	30/06/2020	£18.00	£0.00	£18.00	Unity Trust Bank	Service charge
FPS200701 Peridot	01/07/2020	£17.90	£0.00	£17.90	Peridot Technology Ltd	120g paper/envelopes
FPS200701 T.Fox	01/07/2020	£4,292.10	£715.35	£3,576.75	Thomas Fox Landscaping	Contract June
FPS200701 CMAS	01/07/2020	£877.50	£146.25	£731.25	Gloucestershire Mentoring and Support GMAS	Youth June
FPS200701 Edelweiss	01/07/2020	£360.00	£60.00	£300.00	Edelweiss HR	HR advice and support
DD200703 BT	03/07/2020	£201.88	£0.00	£201.88	British Telecommunications BT	Phone/wifi
FPS200708 R.Mayo	08/07/2020	£18.00	£0.00	£18.00	Mr Raymond Mayo	June mileage
FPS200708 J.Fairburn	08/07/2020	£50.00	£0.00	£50.00	Joshua Fairburn	Play area signs
FPS200708 Timlin	08/07/2020	£1,380.00	£230.00	£1,150.00	Timlin & Marshall Ltd	Churchill Close painting

FPS200708 Fenland	08/07/2020	£372.96	£62.16	£310.80	Fenland Leisure Products Ltd	Replacement swings and chains
FPS200708 R.Mayo	08/07/2020	£33.93	£0.00	£33.93	Mr Raymond Mayo	Mower fuel/filter
FPS200708 R.Mayo	08/07/2020	£30.00	£0.00	£30.00	Mr Raymond Mayo	Green bin license
FPS200708 S.Dunscomb	08/07/2020	£34.78	£0.00	£34.78	Cllr S Dunscombe	Zoom mobile