



Blockley Parish Council

Minutes - Thursday 18th March 2021 7.00pm, remote via Zoom.

Present: Cllrs – Tom Bradley (Chair), Jon Bryan (Vice-Chair), Paul Baines, Ben Cowles, Charlotte Goldring, Jenny Lidsey, Eleanor Thorneycroft and Clare Turner

Cllr Sue Jepson (District Councillor)

The Clerk/RFO: Sarah Longbottom

Members of the public: 1

1. Apologies for absence: None
2. Items for any other business: None
3. Declarations of Interest and Dispensations for items on the agenda: None
4. Public Participation: None
5. RESOLVED. Approval of the minutes of the Parish Council Meeting of 18th February 2021. The minutes were unanimously agreed to be an accurate record of the meeting. To be signed by the Chair at a later date as the meeting was remote.

5.1

Minute reference	Action (responsibility) from 18 th February 2021	Status
15.10.2020: 16.1	TB is to arrange the SGH Management Committee to meet with The Heritage Society and discuss the payment of the reinstatement valuation	SGH March meeting
19.11.2020:9.2	TB, CG and CT are to meet to discuss the obligations of SGH committee membership and review the conveyance to understand how the charity works	SGH March meeting
18.02.21:9.2	Clerk to co-ordinate the submission of content to the artist designing the Station Road phone-box refurbishment	Complete Item 9.2
18.02.21:10.2	Survey responses to be coded by CT. A working group are to meet to discuss the results.	Ongoing Item 10.1
18.02.21:12.1	JB and the Clerk are to further research options for additional burial and cremation plots	Complete Item 13
18.02.21:13.1	CT to discuss recycling with Blockley shop, TB to discuss with CDC	Ongoing
18.02.21:13.2	An agenda item for ESC on the 11.03.21 parish litter pick facilitation	Complete Item 11.2

6. County and District Councillors’ reports: Cllr Sue Jepson (District Councillor)
 Cllr Sue Jepson – Informed members of the electronic error that has occurred with Council Tax bills; residents that have requested to spread over payments 12 months have been billed at a 10 months payment rate. Approximately 3,500 accounts have been affected, replacement bills are being sent.
 It was confirmed that the budget meeting had resolved to raise the district council’s proportion of council tax to 3.73%. increase the green bin licence to £40 and borrow £65,800,000.
 The district council are experiencing increased levels of fly-tipping and councillors were asked to report any evidence directly to Andrew Docherty.
 Crowdfunding now in place.

7. Planning: Cllr Cowles
 Various applications are being reviewed by council:
 21/00224/FUL Bier House, comment to be submitted supporting the conservation officer’s comments.
 21/00514/FUL Millbrook Cottage, the District Councillor informed members that the case officer is reviewing with concerns about various aspects. Lead planning councillor is to discuss with case officer ahead of the fortnightly review of applications.

21/00789/FUL Wallands Barn, District Councillor is reviewing the application and members are to receive further details at the fortnightly review of applications.

Cllr Jepson left the meeting.

8. Finance: – Cllr Cowles

8.1 Finance Report 13th February 2021 – 12th March 2021 detailing all accounts held by the council and income and expenditure for the period was circulated to all councillors.

8.2 RESOLVED unanimously to approve expenditure from 13th February 2021 – 12th March 2021, proposed BC, seconded JB.

8.3 RESOLVED unanimously to appoint Gloucestershire Association of Parish and Town Councils (GAPTC) as internal auditors at a cost of £265, proposed BC, seconded JB.

9. Parish facilities:

9.1 RESOLVED unanimously to purchase two black, recycled, 400 litre grit bins from Kingfisher at a cost of £134 each, proposed ET, seconded TB.

9.2 To consider costings and design of Station Road phone-box refurbishment Routes that have been suggested by the Blockley Ramblers which are to be converted into an illustration, clerk to advise designer (AP:18.03.21:9.2.1). A meeting is to be co-ordinated by ET and TB with the Heritage Society following receipt of the illustration to decide which landmarks and historical sites are to be overlaid onto the illustration to create the two 8ft x 3ft aluminium interpretation panels to be fixed inside the parish council's adopted phone-box (AP:18.03.21:9.2.2).

9.3 Considerations for the Highways Local scheme Following receipt of correspondence from residents, it was agreed that councillors are to compile a list of desired works to areas which are Highway's responsibility. Following the May elections, the list is to be discussed with the county councillor to establish which areas can be improved via the Highways Local scheme or alternatively which areas the parish council could support. The list is to be compiled ahead of the May council meeting for discussion.

9.4 Proposal WITHDRAWN of the planting of bulbs in the upper cemetery on the grounds that a formal request has not been made and following concerns of introducing new species rather than natural flora growth.

9.5 To consider BPC's position as a consultee of the 'Restoring Your Railway' programme Clerk is to circulate a response supporting the scheme in principle but declaring environmental concerns (AP:18.03.21:9.5.1).

9.6 RESOLVED unanimously to permit the BADCO/Rain or Shine production on Churchill Close Saturday 10th July, proposed TB, seconded JL.

10. Recreation update: - Cllr Goldring

10.1 To discuss play area restoration progress Data coding and analysis of the Churchill Close survey is underway, CT, ET and CG are to meet to write reports, a working meeting with all councillors is to be scheduled to discuss options ahead of a proposal being brought to April's full council meeting. (AP:18.03.21:10.1.1).

10.2 To discuss the National Youth Association Dates supported by the Government unlocking of England were circulated ahead of the meeting to provide an understanding of what youth activities will be permitted when.

10.3 Consider the provision of youth club The last payment of the financial year has been made to Blockley Sports and Social Club and Blockley Utilities Ltd, payments will continue in the interim period until council determine a youth strategy.

10.4 Decide arrangements for the conclusion of the Chime Management consultation Questionnaires have been drafted which are to be used at the public sessions of the consultation. Councillors are to review the questionnaire in order for the final version to be scripted online and hard copies printed ahead of the public session on the 17th April (AP:18.03.21:10.4.1). An overview of the consultations' progress to date is to be circulated to members.

11. Environment Sustainability Committee: update from Cllr Turner and Cllr Baines

11.1 To consider the mowing regime to promote better biodiversity A presentation of areas that could receive reduced grass cutting to encourage biodiversity was circulated ahead of the meeting. CT is to develop a plan to inform residents of the initiative ahead of any final agreement of

implementing the changes by council. (AP:18.03.21:11.1.1).

11.2 To consider the frequency of organised litter picking

BPC are to facilitate more frequent litter picking utilising the new picking sticks provided by CPRE and co-ordinating route information and sharing dates as to when the routes have been cleared. CT and the Clerk are to generate awareness to the new strategy and increase the volunteer base. (AP:18.03.21:11.2.1).

11.3 To propose exploration of Electric Vehicles (EV) charging point facilitation and obtain quotations

Following initial investigations into the feasibility of EV charging points, further work is to be conducted to provide possible locations, on BPC land and other areas, gain an understanding of potential revenue and obtain installation costs. (AP:18.03.21:11.3.1).

11.4 Motion SUSPENDED in order to obtain accurate costs to extend the Microsoft licence to include

Teams to allow for better sustainable solutions.

11.5 RESOLVED by majority to disband the Environmental Sustainability committee and form an

Environmental Sustainability working group, proposed CT, seconded PB, abstain JL, objections TB and ET, motion carried 4 to 3.

12. Health and Wellbeing: update from Cllr Lidsey

Dates have been provisionally agreed to conduct first aid and defibrillator usage training for residents by an independent trainer Mrs Mantle, dates are 22 June (Draycott), 24 and 29 June (Paxford), early July (Blockley). Times 7-9pm, maximum 12 people, cost per session £40. Halls are to be reserved and promotion of the sessions to encourage early booking are to publicised. (AP:18.03.21:12.1.1).

13. Burial Ground: update from Cllr Bryan

The upper cemetery map has been updated with 70 updates and now shows 33 vacant burial plots and additional cremation plots.

Clerk is doing Sexton Duties training course 25th May to see what further provisions the pc can make in the upper cemetery and 18th/19th May Exclusive Right of Burial training with a focus on transfer of grave ownership.

14. Clerk's update and correspondence log –

14.1 To decide the date for the annual parish meetings (council and parish)

Councillors agree to schedule 'in person' meetings at St George's Hall to enable maximum attendance whilst adhering to governmental restrictions implemented to reduce the spread of COVID-19. A hybrid meeting allowing members of the public to attend virtually is to be set up. As the law currently stands, all councillors are to attend in person.

An application for listed building consent to allow the defibrillator to be attached to the side of the Great Western Arms has been submitted.

An annual overview of the parish councils work has been submitted for the April edition of the Voice; following publication, the article is to be uploaded to the pc website and promoted on social media.

Correspondence:

Speeding on Station Road was discussed. The resident is to be offered speed gun training and 20mph signs are to be added to the Highways Local suggestion list.

Concerns of safety for horses and riders walking from Pasture Lane to Lower Street, exploration of installing signs at Pasture Lane are to be made.

15. Any other business - None

16. Date of Next Meeting: Thursday 15th April 2021.

Meeting closed 9:08pm.

Approved by Blockley Parish Council:

Signed.....

Print.....Date.....

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15.10.2020: 16.1	TB is to arrange the SGH Management Committee to meet with The Heritage Society and discuss the payment of the reinstatement valuation
19.11.2020:9.2	TB, CG and CT are to meet to discuss the obligations of SGH committee membership and review the conveyance to understand how the charity works
18.02.21:13.1	CT to discuss recycling with Blockley shop, TB to discuss with CDC
18.03.21:9.2.1	Clerk to advise the designer of project progress and request a design
18.03.21:9.2.1	A meeting is to be co-ordinated by ET and TB with the Heritage Society following receipt of the illustration to decide historical landmarks and text
18.03.21:9.5.1	Clerk is to circulate a response supporting the 'Restoring Your Railway' programme in principle but declaring environmental concerns
18.03.21:10.1.1	A working meeting with all councillors is to be scheduled to discuss Churchill Close options ahead of a proposal being brought to April's full council meeting.
18.03.21:10.4.1	Councillors are to review the draft questionnaire for the public session of the independent youth consultation.
18.03.21:11.1.1	CT is to develop a plan to inform residents of the reduced mowing regime initiative ahead of any final agreement of implementing the changes by council.
18.03.21:11.2.1	CT and the Clerk are to generate awareness to the new litter picking strategy facilitating route and date sharing and increase the volunteer base.
18.03.21:11.3.1	CT and Clerk to gain an understanding of potential revenue and obtain installation costs for EV charging points.
18.03.21:12.1.1	Halls are to be reserved for summer first aid training and promotion of the sessions to encourage early booking are to publicised.

Appendix A:

Transactions 13th Feb- 12th March 2021

Date	Cttee	Organisation	Details	Net
15/02/2021	S&T	Mrs S Longbottom	Salary Feb	
15/02/2021	S&T	Mr Raymond Mayo	Salary Feb	
17/02/2021	S&T	HMRC	PAYE/NI	£235.44
17/02/2021	Admin	Free Surveys Online	Annual survey subscription	£300.00
18/02/2021	S&T	NEST Pension Scheme	Pension	£78.80
22/02/2021	PGS	Grundon	General waste bin	£45.48
24/02/2021	PGS	R A Dunn	Paxford war memorial Feb	£45.00
01/03/2021	Admin	Zoom Video Comminucations Inc	Zoom Feb	£23.98
10/03/2021	Admin	Transmedia Web Design & Hosting	Annual domain and web hosting	£145.00
10/03/2021	YR	Blockley Sports Utilities Ltd	MUGA hire Mar	£83.33
10/03/2021	PGS	Thomas Fox Landscaping	Hedge cutting Churchill Close	£600.00